



British High Commission
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SETTLEMENT APPLICATIONS

This leaflet explains what kind of documentation you and your sponsor should provide when lodging an application for entry clearance. This is not an exhaustive list and you may be required to provide other items, not listed here, at a later date.

IT IS IN YOUR INTEREST TO PROVIDE ONLY GENUINE DOCUMENTS (ORIGINALS NOT COPIES) AND ACCURATE INFORMATION. UNDER NO CIRCUMSTANCE SHOULD YOU SUBMIT DOCUMENTS THAT YOU KNOW TO BE FALSE. IF YOU DO SO IT COULD LEAD TO REFUSAL OF YOUR APPLICATION.

Failure to provide the documents requested will lead to your application being returned. Please do not submit your application until you are able to support it with full original documentation as outlined below.

For all applications for entry clearance you will be required to produce two passport size photographs, which have been taken within the last six months. You will also need the appropriate fee, which is not refundable.

For all settlement applications other than those for a certificate of entitlement to the right of above in the United Kingdom, you should provide the following in addition to the application form(s), photos and fee(s):

- An attested copy of your sponsor's passport showing how he/she first went to the UK and his/her current immigration status. If your sponsor has registered/naturalized as a British citizen, he/she should send a copy of their registration/naturalization certificate.
- If you are applying as the husband/wife of the sponsor, an attested copy of your sponsor's passport showing how long he/she was in Bangladesh before and you marriage any visits since.
- If children are applying please provide their original birth certificates. If your child was born in the UK please include the full version of their UK birth certificate.
- If you are pregnant, you should inform us immediately and provide medical evidence of this.
- The Bengali version and English translation of your marriage certificate.
- Divorce or death certificates of any previous spouses.
- Photographs of your wedding ceremony or photographs of you and your finance (e) together.
- Proof of correspondence between you and your husband/wife, i.c. letters and itemized telephone bills.
- Your sponsor's detailed bank statements covering the last three months and/or clear copies of all pages of any building society pass books.

- Details of any savings or other investments.
- Evidence of any benefits received by your sponsor.
- Wage slips covering the last three months and a letter from your sponsors employer listing how long he/she has worked there, what his/her job is, the hours worked, and the salary paid.
- Your sponsors P60 for the last available year and a P45 if he/she has recently changed employment.
- If your sponsor is self-employed, copies of his/her latest business accounts and latest Inland Revenue tax assessment.
- A letter from your sponsor's local Environment Health Officer (EHO) stating that the proposed accommodation is fit for habitation and that occupation by those applying will not cause it to become overcrowded. There is no obligation upon the EHO to provide this information and if they are unable to do so, an inspection report from a suitably qualified professional, such as a surveyor of reputable estate agent will be acceptable. Alternatively, if a local council provides the proposed accommodation, you should submit a letter from the Housing Officer giving permission for those applying to live there.
- If the proposed accommodation is rented, a tenancy agreement and evidence of any rental payments.
- If your sponsor owns the proposed accommodation, proof of ownership and mortgage payments.
- Evidence of Council Tax and utility bill payments covering the last 3 months:
- **Health Screening Certificate (Please get in touch with the IOM Call centre for an appointment contact numbers are, 880-2-9676071, 07173069183, 07173481797, 0173047471, 01713066230, 01713481798, 01714161385)**

If you are applying for a Certificate of Entitlement to the Right of abode in the United Kingdom, the following documents will be required:

- Your sponsor's certificate of registration/naturalization as a British Citizen.
- Copies of your sponsor's previous passport/s.
- Your parents (and if applicable your own) marriage certificate.
- Your birth certificate/s.
- If the sponsor is deceased please provide an original death certificate.
- Evidence of any pension received in respect of your sponsor.
- Any official documents, such as driving licenses, DSS benefit books and Inland Revenue letters relating to your sponsor.
- Family photographs and correspondence.
- Evidence of any maintenance payments that your sponsor has made to you.

PLEASE NOTE – In certain cases DNA blood testing can be used to establish relationships. The procedure is voluntary. If it is required you be notified once your application has been lodge.